



Information Technology Profile

Immediately Available

Date: _____

Part

Temp

Contract to Hire or Perm

Position: _____

Minimum Annual Salary Required: _____

Associate: _____

Class: _____

At _____

Ap _____

Pr _____

This Section for Office Use Only

Last Name: _____ First Name: _____ MI: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Nos.: Home _____ Cell _____

Work _____ Emergency _____

E-mail Address: _____ Social Security No.: _____-_____-_____

Spouse's

Name: _____ Place of Employment: _____ Title: _____

How long in the area? _____ How did you learn about us? _____

If presently employed, where? _____ Can we contact them for a reference? Yes No

Have you given notice? Yes No Desired salary \$ _____ per year or hour

Are there any overtime restrictions? Yes No If yes, please explain: _____

When are you available for interviews? (Please mark all that apply)

Days: Mon. Tues. Wed. Thurs. Fri. Times: All Day A.M. only Lunch P.M. only After 5:00 p.m.

Education

High School: _____ City/State: _____ Graduated? Yes No Degree _____

College: _____ City/State: _____ Yes No _____

Other: _____ City/State: _____ Yes No _____

If fluent in foreign language(s), please list: _____

(Check all that apply)

Programs & Number of Years

Experience

- .NET Programming - ASP
.NET Programming - C#
.NET Programming - C++
.NET Programming - JScript
.NET Programming - Visual Basic
.NET Programming - Visual J#
ABAP
Assembler
Borland C++ Builder
C Programming
C++ Programming
Cold Fusion
Delphi
FORTRAN
HTML
J2EE
J2SE
Java Applets Development
Java Beans Development
Java Entry Level
PHP
RPG III
RPG IV (RPG LE)
VBScript
Visual Basic
Visual C++
Visual FoxPro

Databases & Number of Years

Experience

- Adabas
Btrieve
Datacom/DB
DB2
DB2/2
Foxbase/Foxpro
GUPTA SQL
IDMS
Image
IMS/DB (DL/1)
Informix
Ingres
MS Access
Oracle
Paradox/Pal
PL/SQL
Powerhouse
Progress
Sybase
VSAM
Xbase/Clipper
Other

Software/Tools & Number of Years

Experience

- ACF2; RACF
Avend AID
Bachman
CA 7/11
Cc:mail

- Changeman
CLIST
Crystal Reports
DASD Mgt.
Delphi
Designer 2000
Developer 2000
Doc to help
Domino
DYL 280
Easytrieve
Endevor
Erwin
Exchange
Fileaid
Framemamer
IEF Composer
Info Expeert
Interrest
ISPC
JES 2/3
Livrarian
Lotus 123
Lotus Notes
MFC
MOTIF
MS Excel
MS Office
MS Powerpoint

- MS Word _____
- MS:IE _____
- Netscape _____
- OLE/ODBC _____
- Omegamon _____
- Outlook _____
- Panvalet _____
- PERL _____
- Powerbuilder _____
- PVCS _____
- Query _____
- QUIZ _____
- Ramis _____
- Rational Rose _____
- Red Brik _____
- Remedy _____
- Robo Help _____
- Roscoe _____
- Rumba _____
- SMPE _____
- SMS _____
- SQL Forms _____
- SQL Report Writer _____
- Syuncsort _____
- TSO _____
- VTAM _____
- Win Runner _____
- WordPerfect _____
- Xpediter _____
- X-Windows _____
- Yourdon _____
- Other _____

On-line & Number of Years

Experience

- CICS (Command) _____
- CICS (Macro) _____
- IDMS/DC _____
- IMS/DC _____
- Other _____

Communications & Number of

Years Experience

- 10BaseT _____
- Bridges _____
- Ethernet _____
- Frame Relay _____
- Hubs _____
- Internet/Intranet _____

- ISDN _____
- LU 6.2 _____
- Netbeui _____
- Routers _____
- SNA/SDLC _____
- Switches _____
- T1 _____
- TCP/IP _____
- Token Ring _____
- X.25 _____
- Other _____

Hardware & Number of Years

Experience

- DEC/VAS _____
- HP _____
- IBM AS/400 _____
- IBM Mainframe _____
- IBM PC/Compatibles _____
- MacIntosh/Apple _____
- RISC 6000 _____
- Sun Workstation _____
- Tandem _____
- Unisys _____
- Other _____

Operating Systems & Number of

Years Experience

- 2000 _____
- 98 _____
- AIX _____
- HP/UX _____
- MAC OS _____
- ME _____
- Novell Netware _____
- NT 4.0 _____
- PICK _____
- SunOS, Solaris _____
- UNIX _____
- Windows 95 _____
- Windows NT Server _____
- Windows Vista _____
- XP _____
- Other _____

Languages & Number of Years

Experience

- CGI _____
- COBOL _____
- COBOL II _____
- FOCUS _____
- Fortran _____
- JCL _____
- Natural _____
- PC Focus _____
- PC SAS _____
- SAS _____
- SCOBOL _____
- Smalltalk _____
- Other _____

Web Development & Number of

Years Experience

- Dreamweaver _____
- Macromedia Flash _____
- Other _____

Responsibilities & Number of

Years Experience

- Application Programmer _____
- Business Analyst _____
- Change/Config Mgmt _____
- Client Server _____
- Data Warehousing _____
- Database Administration _____
- Internet Development _____
- LAN/WAN Admin. _____
- Management _____
- Object/Oriented (OOA/OOD) _____
- Operations _____
- PC Support _____
- QA/Testing _____
- Software Engineer _____
- Systems Administration _____
- Systems Programmer _____
- Technical Writer _____
- Other _____

Vendor Packages – Please list specific packages and releases for each vendor along with number of years experience

- Excalibur _____
- GEAC Smartstream _____
- Hogan _____
- JD Edwards _____
- M&D (DBS M Series) _____
- MSA (DBS E Series) _____
- Other _____

Employment History (starting with most recent or present)

Company Name: _____ City/State: _____
 Division of: _____ Company Products/Service: _____
 Current Position/Title: _____ Original Position/Title: _____
 How long in current position? _____ Employed from: _____ to: _____
 Starting Salary: _____ Per Hour Per Year Ending Salary: _____ Per Hour Per Year
 Supervisor's Name and Title: _____
 Reason for change: _____
 Please list any special accomplishments (i.e., increasing company profit/productivity; money- or time-saving ideas)

Company Name: _____ City/State: _____
 Division of: _____ Company Products/Service: _____
 Current Position/Title: _____ Original Position/Title: _____
 How long in current position? _____ Employed from: _____ to: _____
 Starting Salary: _____ Per Hour Per Year Ending Salary: _____ Per Hour Per Year
 Supervisor's Name and Title: _____
 Reason for change: _____
 Please list any special accomplishments (i.e., increasing company profit/productivity; money- or time-saving ideas)

References

Please list one co-worker and two supervisor references

Co-worker Name: _____ Phone No.: _____
 Company: _____ Position: _____
 Supervisor Name: _____ Phone No.: _____
 Company: _____ Position: _____
 Supervisor Name: _____ Phone No.: _____
 Company: _____ Position: _____

General Information

Are there any companies you do not want us to contact? (i.e., already interviewed with, do not want to work for, etc.)

Are you bondable? Yes No Do you have the legal right to work in the United States? Yes No
 Have you ever been convicted of a felony or misdemeanor? Yes No If yes, when? _____ Disposition? _____
 Do you currently have felony or misdemeanor charges pending or deferred? Yes No
 If yes, please list the charge(s) and expected disposition. _____
Note: A conviction will not necessarily disqualify you for hire.

Disclosure Statement

I understand that an investigative consumer report may be obtained by you in order to enable you to evaluate me as a prospective employee. This investigative report may include information concerning my character, general reputation, personal characteristics, mode of living and financial responsibility and may be obtained through personal interviews with friends, neighbors and associates.

I further understand I have the right to make a written request to you to learn the complete nature and scope of this investigative consumer report.

I hereby acknowledge that I have read this statement and hereby authorize you to obtain an investigative consumer report as described above.

Signature: _____ Date: _____

(OFFICE USE ONLY)

Realistic Expectations

Criteria For
Selecting New Company

Title

Current Benefit Package

Function

Size of Company

Industry Preference

Companies candidate would like to work for?

Commute Time/Location/Relocation

Biggest Motivator in Life

Least Acceptable Income

Candidate Strengths: _____

Areas of Needed Improvement: _____

Professional Responsibilities: Honest Decisive Immediate Feedback Who Do You Know?

Is it alright to submit resume without prior contact? Yes No

Referrals

Looking

Not Looking

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

Comments: _____

TEMPO

- Fast-paced
- Medium
- Laid-back

Outlook

- Eager
- Open to Change
- Unrealistic Criteria
- Highly Protective

Culture

- Small/Entrepreneurial
- Structured Fortune 500
- Sports/Team Contrib.
- Academic/Individual Contrib.